

TOWN OF LEESBURG
Town Hall
25 West Market Street
AGENDA
Town Council Work Session
March 10, 2014
7:30 p.m.
Council Chambers

1. Items for Discussion

- a. Mural Project – COPA Introduction of Russ Bennett *(No material)(30 min)*
- b. Discussion of Painting Town Water Tanks/Towers *(Tab 05)(30 min)*
- c. Budget Work Session *(Bring your Budget Document)(60 min)*
 - Review of Long Range Forecast
 - Review of CIP

2. Additions to Future Council Meetings (Tab A)

3. Council Invitations

March 7 – Loudoun Pilates Ribbon Cutting, 4 p.m., 604 South King Street, Suite 6
March 7 – Loudoun School of Photography (Photoworks) Ribbon Cutting, 6 p.m.,
2A Loudoun Street, SW
March 8 – Walking Tour of Civil War Leesburg with Richard T. Gillespie, 10 a.m. –
noon, Balch Library
March 9 – The Battle of Midway, 2 p.m., Balch Library
March 16 – Secret War for the Middle East: The Influence of Axis and Allied
Intelligence Operations During World War II, 2 p.m., Balch Library
March 23 – Lucky Few: The Fall of Saigon and the Rescue Mission of the USS Kirk,
2 p.m., Balch Library
March 30 – Murder in Lexington: VMI, Honor and Justice in Antebellum Virginia, 2
p.m., Balch Library
April 5 – “Keep Leesburg Beautiful” Community Clean-Up
April 6 – The Golden Few, 2 p.m., Balch Library
April 12 – Easter Egg Hunt, 12-4 p.m., Ida Lee Park
April 26-27 – Flower and Garden Festival
May 14 – Business Appreciation Awards, 6 p.m., Tally Ho Theatre
May 27 – Memorial Day Commemoration, 10 a.m., Courthouse Lawn

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting

March 11, 2014

7:30 p.m.

Council Chambers

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1. CALL TO ORDER
 2. INVOCATION: Mayor Umstattd
 3. SALUTE TO THE FLAG: Council Member Dunn
 4. ROLL CALL
 5. MINUTES (*Tab B*)
 - a. Regular Session Minutes of February 11, 2014
 - b. Work Session Minutes of February 24, 2014
 6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
 7. PRESENTATIONS (*Tab C*)
 - a. Mobile Hope Presentation
 - b. Planning Commission Annual Report
 8. PETITIONERS
 9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Approving a Supplemental Appropriation – VML Insurance Payments for Vehicle Repairs (*Tab 01*)

RESOLUTION

Amending the FY 2014 General Fund Budget and Making a Supplemental Appropriation in the Amount of \$9,000 Resulting from the Receipt of Insurance Payments from VML for Repair to Townn Vehicles

- b. Approving a Supplemental Appropriation – Donation from Presbyterian Church to the Community Outreach Program (*Tab 02*)

RESOLUTION

Approving a Supplemental Appropriation of \$520 Resulting from a Donation to the Community Outreach Program (R.O.C.K.) from Leesburg Presbyterian Church

- c. Recommending a Candidate for Vacancy on the Board of Zoning Appeals to the Circuit Court (Tab 03)

RESOLUTION

Recommending a Candidate for Vacancy on the Board of Zoning Appeals to the Circuit Court

10. PUBLIC HEARINGS

- a. Proposed FY 2015 Budget (No material)(60 min)

11. RESOLUTIONS AND MOTIONS

- a. Balch Library Endowment Appointments (Tab 04)(10 min)

MOTION

I move to appoint the Honorable Thomas D. Horne as the Town Council's appointee to the Thomas Balch Endowment Board.

- b. Making an Amendment to Resolution 2014-027 (Making Appointments to the Diversity Task Force) (No material)(10 min)

MOTION

I move to amend Resolution 2014-027 – by adding _____ as an appointee

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. ADJOURNMENT

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.